# Nawton Parish Council Minutes for the Meeting held at Kristan Pavilion on Monday 19<sup>th</sup> June 2023

Chair

Vice chair

Councillors Michael Jackson, Lorraine Hugill, John Windress, Russ Dickinson

Sam Jones,

Apologies Debbie Swift Andrew Edwards

Clerk Anne Twine

Elaine Woods

## The election of the Chair took place

Cllr John Windress stepped up and was proposed by Cllr Mike Jackson and seconded by Cllr S. Jones. All Cllrs were in favour.

## 493 Agenda

The agenda for the meeting had been displayed on the Nawton Parish Council notice board since 12<sup>th</sup> June and also on the website.

## 494 Parishioner presentation

## 495 Minutes of council meeting of 17th April 2023

The Chair agreed the minutes of the meeting of 15<sup>th</sup> May 2023

The Chair signed the minutes and the Clerk added them to the minute book

#### 496 Code of Conduct and the Ethical Framework

## 497 Actions from the last meeting

497.1 The Clerk's timesheet was approved and signed by the Chair.

# 497.2 Monthly inspection of Council owned land

All Council Land was inspected. The weather conditions were taken into account. Weather conditions for May were cool and wet.

#### 497.3 Pavements

A parishioner has requested that the pavements in the village need sweeping as grit and debris could be hazardous. The Clerk has been notified that a highway officer will report on the pavement. The Clerk has asked for an update twice but

has not received any correspondence. The Clerk has submitted a further request via the parish portal

## 497.4 . Councillor Dickinson to pick up the finished planter.

#### 497.5 Renovation of noticeboard

The Council agreed on the quote of £1242 from S&GM Clements. The Clerk sent an email to Mr Clements accepting his quote and asked if they could paint the poles to which it will be attached.

## 497.6 Community Speed Watch

The Clerk has signed up 6 parishioners who have agreed to become Community Speed Watch volunteers. The Clerk has forwarded the details to the police department

#### 497.7 Newsletter

It was discussed that in future a newsletter would not be produced and in its place a quarterly report on the website by the Chair along with financial expenses over £100 would be made available.

#### 497.8 Audit recommendations

The external auditor recommends that the website be updated and standing orders and financial regulations should be updated. The Clerk will contact NYC regarding a new website. The Clerk tried to phone the Council but could not get through so left a message on their website but no reply as yet!

#### 497.9 New signatory

Cllr Lorraine Hugill has stepped forward to be a signatory.

## 498 Planning

**APPLICATION NO: 22/01380/73M** 

APPLICANT: Luxury In York Variation of Conditions 02 and 12 of

DESCRIPTION: approval

21/01640/MFUL dated 12.05.2022 to allow 24no. units for commercial holiday letting for at least 140 days per year with no let exceeding 31 days while the remaining 23no. holiday units would be available for purchase as holiday homes together with in addition a modified site layout, landscaping and lighting

The Council submitted a comment asking that the lighting should be low level ,covered and directed down to reduce light pollution and protect the Dark Sky policy

#### Fell T323 Ash due to decay, replace with 1no. Wild Cherry of TPO 275/2001

## The Council has no objections

## 499 Finance

Payment of £270 to Anne Twine March salary

Payment of £714.47 to NYC for streetlight energy (online payment)

Receipt of £394.35 for grass cutting

## 500 Items for discussion and to be added to the agenda for the next meeting

### 500.1 The Clerk has asked 3 companies to quote for a new email address

Vision ICT Ltd) £18+vat per annum

Cloud Next We can provide a .gov.uk domain name for £110 + VAT per two years of service. For the email accounts this is £49.99 + VAT per year, this provides 25 email accounts

Netwise uk Our FlexMail accounts cost £24 per annum. Each email account comes with a huge 10GB of storage space. You're able to retrieve your email either by signing into webmail, in much the same way as you would with Gmail or alternatively you can add the accounts to a mail client such as Outlook, Mac mail, Thunderbird etc.

You'd need a domain name in order to use email. We can provide a <u>org.uk</u> email for £20 per annum or alternatively we can supply a <u>gov.uk</u> domain for £60 per annum plus a one off set up fee of £50.

The Council suggested The Clerk contacts NYC to ask if they have a generic email domain and any other website

#### 500.2 Public Footpath

Your case reference number is: 101009977146

The Clerk has sent an email regarding the footpath by the school.

#### 500.3 Sanctuary Housing

A parishioner questioned the service costs for the rented property. The Chair will advise the person to contact the company and ask for a breakdown of costs.

#### Budget

The Council does not know the precise payment due for the tree removal at Nawton Woods. The remainder of the trees will be taken down between August and March

BUDGET 2020/2021	2020/21	2021/2022	2022/2023	23/24
INCOME (rounded)				
PRECEPT	5,393	5000	5000	5000
GRASS SUBSIDY	368	368	368	394.35
Rent FOR COLLEY POND				125
SHOOT	50	50	50	50
vat refund				493
Wood			960	<mark>500</mark>
	5,761	5,418	5,418	6,562
EXPENDITURE				
SALARY	1,400	1,367	1,604	2,150
INSURANCE	404	306	214	214
STREETLIGHT ENERGY	380	754	550	595
STREETLIGHT MAINTENANC	E 254	6,355.98	0	5000
DOG BAGS	140	140	100	0
AUDIT	75	75	100	101
SUBSCRIPTION ICO	70	70	40	40
GRASS CUTTING	750	1,605	770	900
STATIONERY	50	50	50	50
COMPUTER INKS	75	75	75	75
RENT OF PAVILION	165	165	220	220
COMPUTER SECURITY	25	25	100	50
scribe accounts	0	0	180	180
NEW VILLAGE BOARD	0	0	0	1,300
PRINTING OF NEWSLETTER	0	225	204	205
	3,788	11212.98	4,207	11,080

Signed

Next meeting 17<sup>th</sup> July 2023