

Nawton Parish Council
Minutes for the Parish Meeting
Monday 19th October 2020 at 7.30pm Nawton Pavilion

Chair	Russ Dickinson
Councillors	Lorraine Hugill, , Debbie Swift, Michael Jackson
Apologies	Andrew Edwards, John Windress Sam Jones
Clerk	Anne Twine

Nawton Parish Council will meet in the pavilion conforming to social distancing practices. This will be reviewed monthly.

250 Agenda

The agenda for the meeting had been displayed on the Nawton Parish Council notice board since 5th October and also on the website.

251 Parishioner presentation

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252 Minutes of council meeting of 21st September 2020

The Chair agreed the minutes of the meeting of 21st September 2020

The Chair signed the minutes and the Clerk added them to the minute book.

253 Code of Conduct and the Ethical Framework

254 Actions from the last meeting

254.1 The Clerk's timesheet was approved and signed by the Chair.

254.2 Monthly inspection of Council owned land

All Council Land was inspected. Form filled in and weather conditions taken into account. Weather conditions for October were wet.

254.4 Draft contract re electric sub station

The Chair approved the contract and asked that the NPG should take out any indemnity insurance as the whole procedure was not meant to cost the Parish Council any financial burden. The solicitor has changed and is now Ms Jacqueline Barr.

254.5 Budget

The Clerk informed Peter Ball of The Council's decision to spread the cost of replacement over the next two years.

It was agreed to replace the following lights in the year 2020 -2021

High Street cost £2,975
Station Road cost £3,170
School Lane cost £1,430
Chapel Street cost £715
Total cost £8290

The overall cost would be £12,400.

The remainder would be replaced in the year 2021-2022.

The Clerk was notified that the equipment has been ordered and will be done in this financial year.

254.1 Yorkshire Housing

The Clerk received a letter from a lady requesting backing from the Parish Council for her application for housing at 30 Station Road which will be coming vacant soon.

Although the Council would like to support the applicant, the vacant housing is allocated by bidding only through Home Choice and no recommendations are taken into consideration.

254.2 Streetlighting

A parishioner was asking when the decision to shut off the streetlights at midnight was implemented and why.

The Parish Council saves a considerable amount of money on energy by turning off the lights; it is also good for wildlife and the dark skies project.

255 Planning

NEW

APPLICATION NO: 20/00864/HOUSE
APPLICANT: Mr Sam Stevens
DESCRIPTION: Alteration to positioning of garden fence and erection of 2no. garden sheds (retrospective)
LOCATION: 15 The Sidings Nawton Helmsley YO62 7TJ

The Council submitted –No observations

256 Finance

- Payment for £ 100.71 to Anne Twine for September salary
- Payment for £4.16 to Anne Twine for stationery. This is related to a payment in July 2020 where The Clerk claimed 0.83p for computer paper, this was the VAT amount and the sum of £4.16 is the balance.
- Payment for £70 to SLCC membership
- Payment for £75 to Sally Brown for internal auditing

256.1 All invoices and cheques were checked and signed by the Chairman and vice chair

256.2 Internal auditor

The Clerk discussed the audit over emails and by online chat. The auditor has delivered the documents by hand. The report has been copied and distributed to the Councillors.

256.3 Correction to Minutes Sept 2019

Under finance the first payment **should** read 'payment for £92.32 to Anne Twine for July salary' and **not** £75.54

256.4 Audit

The Chair signed the Annual Governance Statement and the Clerk attached the report on the village board and the website.

257 AOB

257.1 Hedge trimming

A parishioner has asked us to contact the owner of the hedge along Station Road. He requests that it should be trimmed along the road side and topped. The Council will assess the hedge and ask Calverts to trim the hedge on the road side.

257.2 SLCC

The Clerk suggests joining the organization for information and guidance. The Council agreed to The Clerk joining and paid the £70 fee.

257.3 VAS

This will be rotated to protect children during halfterm when using Beckett Recreation Ground.

257.4 Internal Audit

The Council discussed and commented on the report and felt that a budget prepared at the beginning of the financial year was sufficient seeing that our income and expenditure do not fluctuate much at all during the year, being a very small parish. The variance to the band D was noted and will be acted upon in November and recorded.

Contract

The auditor has determined that a formal contract of employment should be put in place. The Council to seek advice about a template from the SLCC or RDC

Asset Register

The Clerk to look into preparing a new and updated asset register.

The meeting closed at 8.30pm

Next meeting

16th November

Signed _____